

How Laserfiche® Works for RECORDS MANAGERS

Benefit From Total Life-Cycle Management

- Manage records management, document management and imaging with one easy-to-use, fully-integrated DoD 5015.2-certified solution.
- Design and implement a file plan to manage all imaged, electronic and physical records.
- Utilize transparent records management tools that don't interfere with your line-of-business.
- Run reports detailing where records are in their life cycle, which records must be reviewed and which are eligible for transfer, accession or destruction.

Guarantee Records Integrity and Security

- Log all system activity with Laserfiche Audit Trail™ functionality.
- Prove adherence to your records management plan and legislative or compliance regulations.
- Guarantee records integrity and security with comprehensive access and feature security.